

VERMILION PARISH POLICE JURY
PARISH OF VERMILION, LOUISIANA

PROJECT PERMIT

PERMIT NUMBER _____

ELECTION DISTRICT _____

hereinafter termed the Applicant, requests a permit of convenience and necessity from the Vermilion Parish Police Jury, hereinafter termed the Grantor, for the use and occupancy of the:

rights-of-way of _____ located in _____ for the installation, operation, or repair of the following described project:

Estimated Start Date of Project: _____ Estimated Completion Date of Project: _____

APPLICANT _____

ADDRESS _____

SIGNATURE _____

DATE _____

THIS PERMIT IS GRANTED SUBJECT TO THE FOLLOWING SPECIAL CONDITIONS:

- 1. The Applicant is requested, providing that all things being equal, that local Contractors be used for work done in Vermilion Parish.
2. For Drilling/Board Roads: Please contact Vermilion Parish Road Superintendent at (337) 898-4330 prior to beginning site work in order to obtain proper size culvert for ditch crossing and to determine if any bridge crossing needs special attention.
3. For any permanent structures in a flood zone a Certified Flood Elevation Certificate must be obtained from a Registered Engineer or Surveyor and any permanent structures within the flood zone shall be constructed to the Base Flood Elevation (BFE) shown on the Flood Certificate. For any temporary structures in a flood zone a building permit will be required from the Permit Office of the Vermilion Parish Police Jury (Contact Building Department Official at 337-898-4300) , however, will not require a Flood Elevation Certificate.

RECOMMENDED FOR APPROVAL: _____ PARISH ENGINEER

Permit granted this _____ day of _____, 20_____.

APPROVED: _____ SECRETARY-TREASURER

Project completed and accepted this _____ day of _____, 20_____.

ACCEPTED: _____ SECRETARY-TREASURER

GENERAL CONDITIONS UNDER WHICH PERMIT IS GRANTED

- 1. That all fixtures and appurtenances thereto, after having been erected, shall at all times be subject to inspection and the right is reserved to require such changes, additions, repairs, relocations and adjustments as may at any time be considered necessary to permit the relocations, reconstruction, widening and maintaining of the roadway, rights-of-way, ditches, canals, bayous, lakes, streams, levees, or other bodies of water, and to provide proper and safe protection to life and property on or adjacent to the roadway, rights-of-way, ditches, canals, bayous, lakes, streams, levees, or other bodies of water, or in the interest of safety to traffic on the roadway, rights-of-way, ditches, canals, bayous, lakes, streams, levees, or other bodies of water, and that the cost of making such changes, additions, repairs and relocations shall be borne by the Applicant, except that Applicant shall not bear such costs where they are attributable to work outside of right-of-ways owned by the Police Jury or other public or government entities.
2. That, data relative to the proposed location shall include: 1) seven copies of the project permit form; 2) seven copies of the "Certificate of Insurance" form; 3) two computer discs copies and one hard copy of the "Emergency Contingency Plan"; 4-a) seven vicinity maps showing the entire pipeline or appurtenances to be constructed; 4-b) seven scale plan views of each crossing showing size and type line and a distance from a road intersection or section line to the proposed crossing; 4-c) seven scale profile views of the proposed crossing showing type of surface being crossed or type and size of channel; 4-d) operating pressure of the line must also be shown; 5) seven copies of a "Certification of Responsibility" stating that Applicant shall be responsible for all damages to parish roads, ditches, and all other infrastructure in connection with all operations. Any other information which may be required by the Grantor shall be furnished to the Grantor by the Applicant free of cost, and that the Applicant shall make any and all changes or additions necessary to make the proposed fixtures and appurtenances thereto satisfactory.

3. That, types of construction and other specifications shall be in accordance with accepted standard practice. Suitable barricades, danger signs, and lights shall be erected when necessary.
4. That, the Applicant agrees to hold harmless the Grantor and its duly appointed agents and employees against any action for personal injury or property damage sustained by reason of the exercise of this permit.
5. That, the Applicant shall perform any maintenance work which is required any time after installations or when construction is completed and accepted. Such maintenance work shall include proper filling with suitable material of settled trench or earth fill and repairing of damage caused by such settlement to the road surface or other structures. Any damage to hard surface roads must be repaired at the Applicant's expense as per instructions of the parish road superintendent.
6. When and so long as the facilities involved in this permit are used in interstate commerce, this permit is conditioned on there being in force a certificate of convenience and necessity issued by the Federal Power Commission, or such other Federal Agency as may be so authorized by Congress to the Applicant and upon the Applicant's compliance with all the terms of such certificate and the orders issued in connection therewith.
7. That, the Applicant is required to be familiar with Federal, State, and Local Laws and is required to secure all necessary licenses, etc., and shall carry out his work in accordance with all such laws and regulations.
8. That, the Applicant upon being so directed by the Grantor or its duly appointed agents, shall remove, rebuild, or make good, at his own expense, any work which may be considered defective, and until such work is corrected, the Grantor shall withhold from the Applicant's guarantee deposit a just and equitable sum as a guarantee that the Applicant will correct his defective work.
9. That, upon completion of construction, the Applicant is to remove from the Grantor's property all materials left from the construction, all scaffolding, forms, extra excavation, etc., and is to thoroughly clean and leave the Grantor's property in its original condition.
10. That, upon completion of the construction by the Applicant, the Parish Engineer shall be notified and will make a final inspection of the work and submit a written report to the Grantor. No refund of deposit guarantee will be made to the Applicant without the written approval of the Parish Engineer that the work is satisfactorily completed. The deposit will be forfeited to the Vermilion Parish Police Jury if the Applicant does not notify the Parish Engineer that the work is complete 30-days after the scheduled completion date shown on the permit.
11. That, in the event Applicant fails to correct any defects after the work is performed, and after 10-days notice by mail is made to Applicant at his last known address, then Grantor shall correct or order corrected any such defect and apply Applicant's guarantee deposit to the payment of same.
12. That, the Applicant shall show evidence of liability insurance coverage of not less than \$1,000,000 per occurrence with an appropriate "Certificate of Insurance". This insurance form is to accompany the project permit and all data relative to the proposed project for consideration of approval by the Police Jury.
13. That, the Applicant shall provide a refundable guarantee deposit and a non-refundable permit/inspection fee. The guarantee deposit and the non-refundable permit/inspection fees are to be separate and each made payable to the Vermilion Parish Police Jury. Refer to the "Deposit and Permit Fee Requirements" section on Page 4 of the permit for further instructions and for calculating fees.
14. That, the Applicant involved in onshore or offshore drilling for the exploration of oil, gas, or other minerals, within the boundaries of the Parish of Vermilion, shall provide an "Emergency Contingency Plan" for the site, which such plan shall be approved by the Vermilion Parish – Office of Homeland Security / Emergency Preparedness Director/LEPC Chairperson, and shall include resources and procedures in place for the response and prevention of releases of oil or hazardous waste constituents to the air, soil, and surface or ground water as required by Federal and State Government procedures. In addition, in the event of an emergency situation that requires the evacuation of an area around the site, the permit holder shall be required to hold a "Status Conference" every 48-hours with the evacuees and emergency response personnel.
15. That, any repairs, relocations, or enlargements of the permitted facilities shall require a separate and new permit application and will be subject to the Vermilion Parish Police Jury's current project permit requirements in force at that time.

STANDARDS FOR THE INSTALLATION OF PIPELINES ON PARISH ROAD RIGHTS-OF-WAY

A. GENERAL

1. All safety precautions for the protection of the traveling public must be observed. Undue delay to traffic will not be tolerated.
2. Installation of pipelines shall be jacked or bored under hard-surfaced roadway from right-of-way to right-of-way. When jacking or boring, the bored hole or excavation ahead of the pipe shall be just large enough to receive the pipe.
3. Installation of pipelines under all roadways shall be cased from right-of-way line to right-of-way line. Except for pipelines of 6-inches in diameter or smaller, operating under pressures of 200-psi or less need not be cased. Un-cased crossing will also be permitted provided they are in compliance with Louisiana Department of Transportation and Development Engineering Directives and Standards Manual No. IV. 2.1.9 and Supplement. No repairs will be allowed on the pipeline not encased under hard-surfaced roads, but shall be replaced with a new line.
4. Installation of pipelines under gravel or shell roads may be laid by open cut method, unless noted otherwise in the Special Conditions. During construction by this method one-half of the road shall be kept open at all times.
5. All excavations within the limits of the rights-of-way shall be backfilled and tamped in 6-inch layers. The top 6-inches of backfill of all excavation in the road surface shall be sand-clay gravel or reef shell.

6. When required by the Grantor or its duly appointed agents, additional approved materials will be added to any roadway used by the Applicant to restore the road surface to its original condition at the expense of the Applicant.
7. When making repairs to the pipelines, these standards shall also govern.
8. All pipelines must be identified showing pipeline company's name, mailing address, and emergency telephone number. Identification plates shall be located directly above the pipeline at the right-of-way line on both sides of all roadway crossings.

B. PARALLEL TO THE ROADWAY

1. Pipelines paralleling the roadway are not allowed.

C. CROSSING THE ROADWAY

1. Applicant shall provide at each gravel, shell or dirt road crossing 3-inches of wash gravel or reef shell for a distance of 150-feet each side of pipeline crossing for the width of the roadbed and 3-inches of limestone on all shoulders of all asphalt road crossings for the same distance if so ordered by the Grantor.
2. All asphalt parish road crossings shall be jacked or bored. (Note: These conditions shall pertain to all roads, regardless of whether or not they are shown on the permit location maps and/or designated as parish roads at the time of the application.)
3. All roadside ditches shall be crossed with 4-feet minimum cover below flow-line.

STANDARDS FOR THE INSTALLATION OF PIPELINES ON CROSSING STREAMS OR ITS RIGHT-OF-WAY

A. GENERAL

1. Streams shall be defined as any drainage ditch, canal, bayou, river, lake, or other body of water over which the Grantor has jurisdiction.
2. Pipelines may be installed by the open cut method unless otherwise noted in the Special Conditions.
3. All excavations within the limits of the rights-of-way shall be backfilled and tamped in 8-inch layers. Shell, rip-rap, sand, or earth bag shall be used for the last 9-inches of the backfill over the trench from 5-feet behind top of bank to 5-feet behind top of bank of the stream. For streams carrying water of depths greater than 5-feet, a suitable bulkhead shall be erected.
4. All construction on streams under the jurisdiction of the Louisiana Department of Public Works and the Corps of Engineers must be constructed in accordance with their requirements. A permit from the Louisiana Department of Public Works for streams under their jurisdiction must accompany this application.
5. All pipelines must be identified showing pipeline company's name, mailing address, and emergency telephone number. Identification plates shall be located directly above the pipeline at the top bank on both sides of all stream crossings.

B. DEPTH AND WIDTH REQUIREMENTS

1. Gulf Intercoastal Waterways: authorized section from Atchafalaya River to Sabine River -16' MLG X 200': Required depth and width to top of pipe -22.0' MSL across 200' bottom width, side slopes 1:3.
2. Vermilion River: authorized section from Vermilion Bay to Gulf Intercoastal Waterways -8' MLG X 80', from Gulf Intercoastal Waterways northward -9' MLG X 100': Required depth and width to top of pipe from Gulf Intercoastal Waterways southward -22.0' MSL or five (5) feet below bottom of stream, whichever is lower, across 125' bottom width, side slopes 1:3. From Gulf Intercoastal Waterways northward -20.0' MSL or five (5) feet below bottom of stream, whichever is lower, across 125' bottom width, side slopes 1:3.
3. Vermilion Bay Fairway (Pass to Vermilion River): Required depth and width to top of pipe -22.0' MSL across 200.0' bottom width, central to fairway, side slopes 1:3.
4. Vermilion Bay Fairway (Pass to Bayou Carlin): Required depth and width to top of pipe -20.0' MSL across 200.0' bottom width, central to fairway, side slopes 1:3.
5. Fresh Water Bayou, Louisiana: authorized section -12.0' MLG X 125.0': Required depth and width to top of pipe -20.0' MSL across 165.0' bottom width, central to channel, side slopes 1:3.
6. Open Waters: Required depth to top of pipe 3-feet below bottom.
7. All Drainage Ditches and Canals: Required depth and width to top of pipe 8-feet below flowline of channel for a width of twice the width of the existing channel.

STANDARDS FOR THE INSTALLATION OF SUPPLY AND COMMUNICATION LINES

A. GENERAL

- 1. All pole lines shall occupy the last 2-feet of the right-of-way behind the ditch.
- 2. Overhead lines crossing the roadway shall have a minimum vertical clearance of 20-feet.
- 3. Where supply and/or communication lines are placed underground in a casing or conduit the standards for pipelines shall govern.
- 4. Clearances, types of construction, and other specifications shall be in accordance with the provisions of the National Code for supply and communication lines.

DEPOSIT AND PERMIT FEE REQUIREMENTS

A. DEPOSIT REQUIREMENT

- 1. The amount of guarantee deposit required in connection with this permit for pipelines shall be calculated from the following schedule:

<u>TOTAL LENGTH OF PIPELINE</u>	<u>SIZE</u>	<u>AMOUNT OF DEPOSIT</u>
First one mile or part thereof	All	\$ 500.00
Next four miles or part thereof	Less than 8"	\$ 500.00 per mile or part thereof
Next four miles or part thereof	8" and over	\$1,000.00 per mile or part thereof
Each additional mile or part thereof	Less than 8"	\$ 250.00 per mile or part thereof
Each additional mile or part thereof	8" and over	\$ 500.00 per mile or part thereof

- 2. The amount of guarantee deposit required in connection with this permit for communication and supply lines shall be calculated from the following schedule:

<u>DESCRIPTION</u>	<u>LENGTH</u>	<u>AMOUNT OF DEPOSIT</u>
Crossing roadway	—	None
Parallel to roadway in right-of-way	Less than one mile	\$ 100.00
Parallel to roadway in right-of-way	Each additional mile or part thereof	\$ 25.00 per mile or part thereof

- 3. The amount of guarantee deposit required in connection with this permit for drilling operations shall be:

<u>DESCRIPTION</u>	<u>AMOUNT OF DEPOSIT</u>
Drilling Operations	\$1,000.00

- 4. The guarantee deposit shall be made payable to the Vermilion Parish Police Jury and separate from the permit/inspection fee. Any damage to public property will be deducted from the deposit. Any damage to public property greater than the deposit will be billed to the Applicant of the permit.

AMOUNT OF DEPOSIT ATTACHED \$ _____

B. PERMIT AND INSPECTION FEE

- 1. The permit/inspection fee shall be made payable to the Vermilion Parish Police Jury and separate from the guarantee deposit. The amount of permit and inspection fee required in connection with this permit for drilling sites and board road locations, pipelines, or supply and communication lines shall be calculated as follows:

- A. Pipeline: Initial minimum fee of \$300 plus \$25 per each road crossing and/or stream crossing. Parallel to rights-of-way \$25 per mile. A reinspection fee of \$50 per road crossing and stream crossing shall be charged when requirements of the permit are not met for the first inspection.
- B. Drilling: Initial minimum fee of \$200 per permit plus an inspection fee of \$50 per site shall be made payable to the Vermilion Parish Police Jury. A reinspection fee of \$50 per site shall be charged when requirements of the permit are not met for the first inspection. A separate fee of \$100 per permit shall be made payable to the Vermilion Parish Office of Homeland Security / Emergency Preparedness for approval of the "Emergency Contingency Plan".

- 2. A \$200 late fee will be added to the permit/inspection fee for applications filed after construction has begun on a project.

AMOUNT OF PERMIT AND/OR INSPECTION FEE ATTACHED ... \$ _____

NOTE: THIS PERMIT IS TO BE AVAILABLE AT THE SITE WHEN AND WHERE WORK IS BEING DONE.