

Police Jury Room
August 21, 2017
Abbeville, Louisiana

Minutes of a regular meeting of the Vermilion Parish Police Jury held on August 21, 2017, with President Ronald Darby presiding.

The meeting was called to order by President, Ronald Darby, who asked Mr. Ronald Menard to lead the group in the Pledge of Allegiance. Following the pledge, Minister Taylor, took a moment to give prayer and reflection, President Ronald Darby asked for all phones, pagers, etc. off or set to silent mode for the duration of the Police Jury meeting.

The following members were present:

Mr. Jason Picard	Mr. Paul Bourgeois
Mr. Wayne Touchet	Mr. Ronald Menard
Mr. Brent Landry	Mr. Pervis Gaspard
Mr. Ronald Darby, Ex-Officio	Mr. Cloris Boudreaux
Mr. Errol J. Domingues	Mr. Sandrus Stelly
Mr. Kevin Sagrera	Mr. Leon Broussard
Mr. Mark Poche'	Mr. Dane Hebert

Absent:

Guests:	Mr. Gene Sellers,	Mr. Kim Touchet
	Sr. Mr. Paul Moresi,	Ms. Rebecca Broussard
	III Mr. Billy Noegel	Mr. Tim Baudoin
	Mr. Todd Vincent	Ms. Carolyn Bessard
	Mr. Ray Landry	

President Darby recognized at this time a period from public comment on any agenda item to be considered from the audience.

No comments were presented or discussed at this time.

President Darby recognized those persons who had requested time on the agenda to present their business at this time:

President Darby considered action to amend the agenda to allow Mrs. Debra Garrot to speak.

Upon motion by Mr. Brent Landry, duly seconded by Mr. Kevin Sagrera, and unanimously carried by the Police Jury approve to amend the agenda to allow Mrs., Debra Garrot to speak.

Mrs. Debra Garrot stated when she met with them on Wednesday, Mr. Domingues asked her to find out the exact amount that AAVA is to be reimbursed. Michael Bates and its \$1085.00

Upon motion by, Mr. Leon Broussard, duly seconded by Mr. Sandrus Stelly, and unanimously carried, the Police Jury approved dispensing of the reading of the minutes of August 7, 2017, regular meeting, and was accepted as presented.

President Darby considered action to amend the agenda to discuss and consider actions on any new items presented by Engineering & Architectural reports.

Upon motion by Mr. Kevin Sagrera, duly seconded by Mr. Cloris Boudreaux, and unanimously carried, the Police Jury approved to amend the agenda to discuss and consider action on any new items presented by the Engineering & Architectural reports.

President Darby recognized Mr. Gene Sellers, Sr., with Sellers & Associates, Inc., to present his business to the Jury.

Mr. Gene Sellers, Sr., stated that they have Right Sizing Projects going on in the Parish and has been for some time. The State is asking that we amend the inter-government agreement that we have and the amendment is to read; the way it is right now the state we would do the design work and then they would take the project and advertise the bid and supervise the construction and now they want to amend it to say they either do it that way or they give you the money and you go build the road. But it's going to be their option and I think the reason they want to do that way is because if the gasoline tax would have passed they would want to give you the money and let you build the road. Now they want to put it one way or the other, I think if you have the funds they going to probably want to give you the money and you go build the road or you wait until they get the money and their do it. I think that's the two options you have. That will be subject to Paul's review with the amendment because he did get a chance to read it.

Upon motion by Mr. Kevin Segrera, duly seconded by Mr. Errol Domingues, and unanimously carried, it is recommended that the Police Jury approved the amending of the intergovernmental agreement with the state relative to the Right Sizing projects and further approval on legal counsel review we move forward with the motion.

Mr. Sellers, Sr., stated the lien period on the Erath School for the flood wall is going to be due day after tomorrow. I would like approval to release the 10% retainage subject to him delivering the clear lien certificate which will be in a couple days or

within 2 weeks. Payment No. 17 final in the amount of \$159,516.49, relative to the FEMA project through the School Board thru the Police Jury.

Upon motion by Mr. Mark Poche, duly seconded by Mr. Ronald Menard, and unanimously carried, it is recommended that the Police Jury approved to release the 10% retainage for the Erath High and Middle School project subject to him delivering the clear lien certificate.

Mr. Sellers, Sr., I would like approval for partial payment estimate #3 for Sagrera Construction Company in the amount of \$10,021.20, relative to the borrow pit hauling from the borrow pit to the landfill.

Upon motion by Mr. Ronald Menard, duly seconded by Mr. Paul Bourgeois, and, Kevin Sagrera abstaining from the motion. It is recommended that the Police Jury approve the payment to Sagrera Construction Company in the amount of \$10,021.20 relative to the borrow pit hauling from the borrow pit to the landfill.

Mr. Gene Sellers Sr. stated that he wanted to give a report on the Phase II Kaplan Improvement Program that you knew that Diamond D did a little bit on that project and we had our problems since the beginning of construction and just want to give you an update on where they stand. We were given a notice to proceed on the project on February 1, 2017, they did not come start the project until May 5, 2017, that's 93 days. Their contract time was to have 360 days and their completion date is January 27, 2018. The liquidated damage on the project is \$480 a day. The days he has worked on the project to date is 36 days. There is 103 days of good days that he didn't work since he's had the contract, he has 62 days of rain days most has been in the last month or so. Mr. Ronald Darby asked how much he owes us. Mr. Gene Sellers, Sr. replied it was just to say he not a consistent contractor, and he has been on and off of our job and we already shut him down twice because of the workmanship, and right now he is on shut down and on Friday, we emailed him telling him about the deficiencies that we have experienced since he started in operation. We require emulsion to be put on the soil cement at least once a week from the time that they put it down until the time he starts putting asphalt but because he hasn't put asphalt down then the emulsion is wearing off and the roads are bare and subject to some rutting come the traffic hitting the soft in the road. So we told him that he had to abide by the contract and do that and also we told him that the asphalt that was laid on North Road from 14 to the bridge is unacceptable product and that we not going to recommend approving it until he makes a recommendation of how he will fix it. Mr. Ronald Darby asked if that was not the last contractor for North Road before. Mr. Sellers said we never had this contractor, we had Coastal Bridge and they had Phase I and they finished their Phase I and believe it or not they did a very good job compared to the last time we had them. Mr. Ronald Darby said he has John Hardy all tore up and he isn't doing anything there. We emailed them again Monday morning and told them that since Friday, we told them to put emulsion

on there and Saturday we went and there was none, so this morning I emailed and said there still isn't any emulsion on the roads for them to do this immediately. We got an email this afternoon and it says I am in the process of working with our area manager to see if we can get another crew here to catch the asphalt up, I should have an answer later today and when we can move in a crew. Also I am going to North Road later today to review the area in question you recommended corrective action for the asphalt. Later this afternoon right before I left the office, he said we have a crew that will be on site tomorrow morning on North Cedar Street to sweep a road and apply emulsion. Paving will begin on Wednesday weather permitting. What we were doing since North Road the soil cement is not acceptable they got to start by pack blading again and reapplying emulsion that we wanted to get North Cedar and East North Street and John Hardy done before too much erosion happens there, because on North Road it's to the point they have to redo the surface. So supposedly they should be here by Wednesday with the paving operation. And hopefully it's a better crew than what we had on North Road. We are not processing any payment or anything that is not acceptable, work that is acceptable we have to be pay because that is part of the contract. You have to pay by the 10th of the month. So if we don't abide by our part of the bargain they can leave because of non-payment and that would be an excuse that we do not want them to have. So we will only recommend completed an acceptable work for you to pay them. On North Road we are holding back \$150,000 because of bad asphalt. Mr. Brent Landry asked if the soil cement hasn't been corrected. Mr. Gene Sellers, Sr. said the soil cement it's just the surface that's bad. The base itself tested above 100 and we require 95 compaction. Mr. Brent Landry stated that if they don't take care of it within a couple of days, all this time we have heavy equipment passing on that, we have farmers back in the fields and rain, so them guys need to take care of that. Mr. Errol Domingues asked how you correct what they have already overlaid. Mr. Gene Sellers, Sr. said his first impression was that the only way to correct it would be to mill what you got and redoing it or overlay it and, I think another inch and half overlay would solve all the problems we have in the asphalt. Mr. Domingues asked that if that would make it smooth that way you don't bounce all over the roads. Mr. Sellers said it would certainly make it smoother. We can let them use electronic equipment to lay another inch and a half.

Mr. Dane Hebert questioned if there was any way to get around on getting bad contractors. Mr. Gene Sellers Sr. stated, you all have pretty good reasons, I think we have substantial reason now for the next time that you can disqualify them.

No motion was made or granted.

Mr. Todd Vincent, recommended that partial payment estimate No. 1 relative to Hoffpaur Bridge in Indian Bayou, contractor is L&R Construction, for work completed through August 11 in the amount of \$91,706.40, an inter-government agreement with Lafayette Consolidated Government where you make the payment and then we will request reimbursement from LCG for that payment.

Upon motion by Mr. Cloris Boudreaux, duly seconded by Mr. Ronald Menard, and unanimously carried, the Police Jury approved to pay partial payment estimate No. 1 to L & R Construction for work completed on the Hoffpaur Bridge.

Mr. Todd Vincent stated a reminder that Household Hazardous Waste collection day is will be Saturday, August 26 from 8am to 1pm. Mr. Errol Domingues brought up that he read on the flyer not to bring unmarked containers. That's one reason that I have some stuff to dispose because the labels have come off the container and I'm not 100% sure, I know they are ag herbicides but I'm not sure exactly what they are because the containers have become weathered. Is there anything we can do with those? Mr. Todd Vincent said to present it to the contractor and see what they say.

Mr. Todd Vincent recommended a bid tabulation, the request for proposals for a pre-position contract for disaster debris removal. Last Wednesday the proposals were due and 4 proposals were received. The cost of their services is only one of the criteria that we evaluated but it was weighted at 35% of the total score. The first proposal, which is Proposal A, was the price to haul all of the material to your landfill within the parish, we came up with a quantity of C&D debris which is about what you hauled for the August flood, and added quantities for various other items to come up with prices to compare. The pricing was fairly close; TFR Enterprises was the lowest on Proposal A at \$448,890 and Graham County Land Company was second and Series Environment out of Houston was third and then DRC Emergency Services was fourth. The second Proposal as you had requested was to haul debris to another permitted landfill facility either in or outside the parish where ever they could locate a disposal facility. On that proposal you would have a tipping fee that would be passed along to you but it is not included in this tabulation. Proposal B; the lowest proposal is DRC Emergency Services at \$859,650. The reason it is higher is because it is picked up from the home to a debris management site, reduce it and haul it to a landfill or we also have a price for them to haul it directly to a permitted landfill. Based on the result of the scoring, Ceres Environmental Services out of Houston is who they are recommending that you enter into a contract with. Their references were checked, they did a lot of work around Denham Springs in August and all of their references were very positive. They worked here for Rita. They have a sub-contracting plan and a minority plan that were very strong in their proposal. Mr. Todd Vincent recommends to authorize President Darby to enter into a contract with Ceres Environmental Services.

Upon motion by Wayne Touchet, and duly seconded by Mr. Errol Domingues, and unanimously carried, the Police Jury authorized that they accept the contract of Ceres and also authorize the President to sign the contract with Ceres Environmental Services.

Mr. Todd Vincent stated that GOSEP and FEMA not only allow a three year contract with the potential for two — one year terms; this was set up as a one year

contract with up to four — one year renewals; just to allow you an out if you had an unsatisfactory experience with them.

President Darby recognized Mr. Kim Touchet to address the Jury.

Mr. Kim Touchet, Primeaux Touchet & Associates, stated that the parish has been doing their semi-annual inspections on all their bridges with the State run and we have come across two parish bridges that are not in our system program, Polk Road which is in Brent's District and Trinity Road which Errol has brought to our attention the other day. I will come back Wednesday with cost estimates to replace those two because those bridges are on dead end roads. The other five that are currently closed, they do have a way around them. Loignon Road, Kim called the contractor to verify, he said \$200 a foot and I will give all the information to Gary. Mr. Mark Poche asked Kim to please get with Gary and check the bridge on Pickett to make sure the weight limit on that bridge, all that's right, make sure the old sign was replaced with new one. Mr. Kim Touchet said he double check it and let him know.

Upon motion by Mr. Kevin Sagrera, duly seconded by Mr. Brent Landry to amend the agenda to allow Mr. Ralph Libersat to speak.

Mr. Ralph Libersat, with the Coastal Committee, gave an update on the Vermilion Parish Flood Protection Study. The study was a result of a couple of events; one being the Bayou Tigre structure needing an absorbent amount of extra data to go ahead and evaluate that structure, it had already gone through some degree of design but in that design it was needing some additional data to H&H study on the hydraulics of that. Also the 2016 flood was a result of this study too, it made us pump the brakes a little bit, step back and take a look at the system as a whole. It plugged in not only what is being done in Iberia Parish with their levee protection that they are proposing and actually have a tax on the ballad to do. And what an alignment would look like in Vermilion Parish. What the study will propose is to take a look at a couple of alternatives, this master plan, yes we need to take a look at it , this is like a 30,000 foot elevation, they just drew a line on the map and it kind of followed some things. What we're looking at is this flood protection study that kind of takes back and looks at how Iberia's levee is going to effect this with an alignment as proposed in the master plan and with an alignment that is going to be proposed with some alternatives that is being opposed by the locals. We here in this room know better where the size of the canals, the importance of the canals and the ones that really impact this area. We are in the very early stages of working with CPRA and getting this study done that will answer our questions. Arcadia is the engineering firm being used to conduct this study which is also working with Iberia Parish. We expect to be coming back to you as the Coastal Committee, to give reports as needed to the Police Jury on the progress and the updates and what we are doing from time to time. The Vermilion Watershed study is also

taking place and it takes in more property and area, so this ties in directly with that because the Parish Presidents in the 5-8 parishes are all talking together and realized that this is a double edge sword. We are because we not only have the storm surge, we have the riverine events of flood events that come so we are getting both action there, and we need to take that into account. A lengthy discussion on the master plan.

President Darby recognized the report of Standing Committees, Coastal Protection & Restoration Committee.

Upon motion by Mr. Kevin Sagrera, duly seconded by Mr. Paul Bourgeois, and unanimously carried, the Police Jury approved the Coastal Protection & Restoration Committee Recommendations, as presented and the appropriate officials were authorized to carry out the recommendations.

President Darby recognized the report of Standing Committees, General Needs Committee.

Upon motion by Mr. Errol Domingues, duly seconded by Mr. Pervis Gaspard, and unanimously carried, the Police Jury approved the General Needs Committee Recommendations, as presented and the appropriate officials were authorized to carry out the recommendations.

President Darby presented new business:

President Darby stated to consider action to adopt a resolution ordering and calling an election in Pecan Island Fire Protection District No. 16 of the Parish of Vermilion, State of Louisiana, on Saturday, November 18, 2017, to authorize the levy of a special tax therein.

Upon motion by Mr. Sandrus Stelly, and duly seconded by Mr. Ronald Menard, and unanimously carried, the Police Jury authorized the adoption of a resolution for the calling of an election in Pecan Island Fire Protection District No. 16 of the Parish of Vermilion, State of Louisiana, on Saturday, November 18, 2017, to authorize the levy of a special tax.

President Darby considered action to amend the agenda to discuss and consider actions on any new items presented by the Assistant Parish Administrator.

Upon motion by Mr. Sandrus Stelly, and duly seconded by Mr. Ronald Menard, and unanimously carried, the Police Jury amend the agenda to discuss and consider actions on any new items presented by the Assistant Parish Administrator.

President Darby recognized Ms. Carolyn Bessard, Assistant Parish Administrator to present her business to the Jury.

Ms. Bessard reminded everyone that Senator Bill Cassidy will be in Lafayette on August 24 at the UL Alumni Center It will be from 4-5PM. Any one that wants to attend please let me know.

Ms. Bessard stated that she received a letter from the Governor's Office of Homeland Security & Emergency Preparedness relative to a Single Audit review during their review of the entity's FY December 31, 2016 Single Audit Report, we have not identified any findings that could impact the federal funds expended through Public Assistance, Hazard Mitigation, and Homeland Security Grant Programs, passed — through GOSEP

Ms. Bessard stated she received a letter from Beauregard Parish Police Jury President, on behalf of myself, the Regions 7 Officers and the Beauregard parish Police Jury, would like to take this opportunity to extend a cordial invitation to you and your spouse /guest to the Region 7 Meeting to be held on Thursday, October 12, 2017, at the Exhibit Hall located on the Beauregard Parish Fair Grounds at 610 West Drive, Deridder, LA. Registration and social hour will begin at 6:00PM, with dinner and the meeting to begin at 7:00 PM. Please have your Clerk/Secretary-Treasury RSVP Via email no later than Tuesday, September 12, 2017.

Ms. Bessard stated received an email from Casey Tingle, Assistant Deputy Director, of Hazard Mitigation stating that the Governor's Restore Louisiana Task Force, would like to hold a September meeting, here in Vermilion Parish on Friday, September 22, 2017. Lori DuPont, Executive Assistant to the Executive Director of Office of Community Development- Disaster Recovery Unit will walk us through all of the details on what they are looking for in logistics and any other details or questions.

Ms. Carolyn Bessard recommended the payment of Invoice dated 08/10/2017 to Jackson Parish Correctional Center, in the amount of \$19,213.13 relative to the housing of inmates from the Month of July, 2017. Cost to be paid from General Fund.

Upon motion by Mr. Wayne Touchet, duly seconded by Mr. Mark Poche, and unanimously carried, the Police Jury approved

Ms. Carolyn Bessard recommended payment of Invoice dated 08/08/2017 to Caldwell Correctional Center, in the amount of \$999.99 relative to the housing of inmates for the Month of July 2017. Cost to be paid from General Fund.

Upon motion by Mr. Leon Broussard duly seconded by Mr. Pervis Gaspard, and unanimously carried, the Police Jury approved

Ms. Carolyn Bessard recommended payment of Invoice dated 08/07/2017 to LaSalle Correctional Center, in the amount of \$7317.00 relative to the housing of inmates for the Month of July 2017. Cost to be paid from General Fund.

Upon motion by Mr. Ronald Menard duly seconded by Mr. Cloris Boudreaux, and unanimously carried, the Police Jury approved the payment of the invoice to LaSalle Correctional Center and recommended that the Police Jury authorize Mr. Paul Moresi III. Legal counsel to send a letter with the attached checks stating that the Police Jury is not binding itself to any rate by making the payment for the housing of Vermilion Parish inmates.

Ms. Carolyn Bessard recommended payment of Invoice dated 08/09/2017 to Avoyelles Parish Sheriff Office, in the amount of \$24.39 relative to the housing of inmates for the Month of June 2017. Cost to be paid from General Fund.

Upon motion by Mr. Jason Picard duly seconded by Mr. Brent Landry, and unanimously carried, the Police Jury approved the payment of the invoice to Avoyelles Parish Sheriff Office and recommended that the Police Jury authorize Mr. Paul Moresi III. Legal counsel to send a letter with the attached checks stating that the Police Jury is not binding itself to any rate by making the payment for the housing of Vermilion Parish inmates.

Ms. Carolyn Bessard recommended payment of the following Invoices to Sellers & Associates, Inc., relative to professional services provided.

(A) Invoice No. 19934
Project No. 8963-01
Reallocation of available HMGP Funding
(#1786 Gustav: (#1792 Ike)
Funding Opportunities and application process-
Development of Project Budgets and letter of Interest
Date: 07/23/2017
Total Amount: \$5,037.50
Cost to be paid from General Fund

(B) Invoice No. 19930
Project No. 5263-97
Prepare and submit a Permit Modification to update
The Ground Water Monitoring Well Elevation as
Required by LDEQ
Date: 07/23/2017
Total Amount: \$1,700.00

(C) Invoice No. 19932

Project No. 8472-01
Planning (Pre Award) 7 Structures @\$3,200
Pre Structure, HMGP — SRL/RL Mitigation
Of Properties
Date: 07/23/2017
Total Amount: \$8,000.00
Cost to be paid from General Fund

(D) Invoice No. 19933
Project No. 8472-02
HMGP — SRL/RL Mitigation of Properties
Grant/Project Management 7 Structures @ \$12,800 per Structure
Date: 07/23/2017
Total Amount: \$4,480.00

(E) Invoice No. 19946
Project No. 8988-01
Drainage Studies
E. Elina Street from S State to Daniel (E.D. #4)
Date: 07/30/2017
Total Amount: \$455.00
Cost to be paid from E.D. #4 Road Fund

Ms. Carolyn Bessard recommended payment of Invoice dated 8/02/2017 to Lafayette Juvenile Detention Home in the amount of \$3,875.00. Cost to be paid from General Fund.

Upon motion by Mr. Leon Broussard duly seconded by Mr. Cloris Boudreaux, and unanimously carried, the Police Jury approved the payment of invoice to Lafayette Juvenile Detention Home in the amount of \$3,875.00.

Ms. Carolyn recommended to approve payment of the following invoice to Louisiana Testing & Inspection Inc., relative to professional services.

(A) Invoice No. 36-28161
Project No. 16-17 Capital Improvement Program
Construction testing in conjunction with 2016-2016 CLAP
Date: 08/14/2017
Total Amount: \$ 969.00
To be paid from Parishwide Fund

(B) Invoice No. 36-28113
Project No. 9398LF 16/17 CAP

Imp-Erath, Kaplan, Abbeville
Date: 07/31/2017
Total Amount: \$780.00
To be paid from Parishwide Fund

Upon motion by Mr. Dane Hebert duly seconded by Mr. Pervis Gaspard, and unanimously carried, the Police Jury approved the payment to La. Testing invoice No. 36-28161 in the amount of \$ 969.00.

Ms. Carolyn Bessard recommended payment of Invoice No. VP 20170810 dated 08/15/2017, in the amount of \$2,869.59, to River Security LLC, relative to armed security services at the Court House.

Upon motion by Mr. Leon Broussard duly seconded by Mr. Sandrus Stelly, and unanimously carried, the Police Jury approved payment to Rivers Security LLC in the amount of \$2,869.59.

Ms. Carolyn recommended to place a handicap sign on the East side of Pine Island Road.

Upon motion by Mr. Sandrus Stelly duly seconded by Mr. Leon Broussard, and unanimously carried, the Police Jury approved the placing of a handicap sign on East Side of Pine Island Road.

Ms. Carolyn Bessard recommended to place Glenn Leonard, area two worker on a crisis pool.

Upon motion by Mr. Sandrus Stelly duly seconded by Mr. Pervis Gaspard, and unanimously carried, the Police Jury approved placing Mr. Glenwood Leonard on the crisis pool.

Ms. Carolyn recommended to discuss and / or appoint a Parish Administrator. Mr. Kevin Sagrera stated that they were supposed to look at applicants with General Needs and it didn't come up, at General Needs last time. I feel we need to get the five applicants and look at them and see what we going to do. Discussion was made to look at the applicants. Mr. Kevin Sagrera asked Mr. Paul Moresi, III how many of the applicants met the essentials. Mr. Paul Moresi, III stated that the job description for the previous Administrator, was address in a meeting whether you were going to require a college degree and / or look at the job description of your previous and honestly I don't recall what you decided on that. Mr. Ronald Darby said it's not essential, it is preferred but not essential. So under the existing job description, the college degree is a requirement. Mr. Errol Domingues asked for a copy of the job description. Mr. Kevin Sagrera stated that if we have applicants, we should have to at least interview them and

see what's going on. It was determined that 3 out of 5 have a college degree. Mr. Paul Moresi III stated that he was provided a copy of the Parish Administrator job description, which was adopted by the Police Jury in the last 3-4 years, the job description under education, what's listed as essential, which I would interpret as a minimum requirement. Incumbent should have the equivalent to a Bachelor's Degree from an accredited College or University with major course work in Public Administration, Business Administration or a related field. An Advanced degree in Public Administration or closely related field is desirable but not essential. Under the preferred job description, listed is Master's degree is highly desirable and 7 years of increasingly responsible administrative experience in a municipal government. Those would be preferred but not essentially required. Mr. Moresi III went into detail explaining the requirements and the differences from what was placed in the advertisement and what is in the handbook. Mr. Wayne Touchet recommended to wait to appoint until January 1, 2018; Time to get our policy correct and then advertise. Appoint Mr. Carolyn Bessard until someone is appointed.

Upon motion Mr. Wayne Touchet duly seconded by Mr. Pervis Gaspard, and unanimously carried, the Police Jury approved the placing of Ms. Carolyn Bessard as the Parish Administrator until they advertise again.

Mr. Wayne Touchet recommended that the policy be brought back to committee to fix our procedure, until we get it correct and then advertise the Parish Administrator position.

Upon motion by Mr. Wayne Touchet, duly seconded by Mr. Kevin Sagrera, and unanimously carried, the Police Jury approved the motion to go back and go over the procedure, correct the information from the job description and advertise for the position.

Mr. Wayne Touchet recommended to raise Ms. Carolyn Bessard administrative salary, Mr. Errol Domingues suggested \$1.00 more than the highest paid person in the Parish Police Jury.

Upon motion by Mr. Errol Domingues, duly seconded by Mr. Wayne Touchet, and unanimously carried, the Police Jury approved the raising of Ms. Bessard's salary to \$1.00 more than the highest paying person in the Parish Police Jury.

Mr. Kevin Sagrera recommended that a letter is sent to each applicant stating that an error was made in what we advertised.

Upon motion By Mr. Kevin Sagrera, duly seconded by Mr. Leon Broussard, and unanimously carried, the Police Jury approved sending a letter to all applicants stating an error was made in what they advertised for in the position.

Ms. Carolyn stated she had a blighted property that came in this afternoon, I would like Mr. Paul Moresi III to send a letter to the property owners, in reference to the blighted property.

Upon motion by Mr. Leon Broussard, duly seconded by Mr. Cloris Boudreaux, unanimously carried, the Police Jury approved sending a letter to the resident in regards to the property.

Ms. Carolyn Bessard considered action to amend the agenda to send the blighted property to Sellers & Associates.

Upon motion by Mr. Leon Broussard duly seconded by Mr. Cloris Boudreaux, and unanimously carried, the Police Jury approved sending the blighted property to The Sellers Group.

Ms. Carolyn Bessard recommended that the Police Jury approve payment of the attached bills that were submitted.

Upon motion by Mr. Pervis Gaspard duly seconded by Mr. Errol Domingues, and unanimously carried, the Police Jury approved payment of the attached bills that were submitted.

President Darby recognized Mr. Paul Moresi, III, Legal Counsel, to present his business to the Police Jury at this time.

Mr. Paul Moresi, III, Legal Counsel stated he had a brief report on when he was asked to look at the Solid Waste Ordinance; regarding the tree contractors putting debris on the side of the road, the Ordinance definitely prohibits it, it provides that you can enforce it both civil and criminally and that they are responsible for all of the cost that you expend to haul that off. Also in 2004 and provided a policy that they have to a permit and they are responsible for hauling it off. There is a maximum penalty in addition to the cost that you incur to haul the stuff off, a maximum penalty of \$500.00 or 30 days or both which is the maximum a Parish Government can enforce. If you can identify the person then it can file a complaint. Pictures will be taken and documented of the trees on Jane Street and fix it up. Once the person is found out as to who did it then we bill whoever did it.

Upon motion by Mr. Wayne Touchet duly seconded by Mr. Paul Bourgeois, and unanimously carried, the Police Jury approved

President Darby recognized Police Jury President Business to be presented.

No business to be presented.

President Darby recognized Police Juror Business to be presented.

Mr. Wayne Touchet stated he want to enter a renewal with the City of Abbeville where he will furnish \$10,000.00 from his road fund to the city of Abbeville, for street an improvement program.

Upon motion by Mr. Wayne Touchet, duly seconded by Mr. Mark Poche, and unanimously carried, the Police Jury approved the entering into a renewal agreement.

Mr. Kevin Sagrera asked to amend the agenda to discuss the duties of OEP.

Upon motion by Mr. Kevin Sagrera duly seconded by Mr. Paul Bourgeois, and unanimously carried, the Police Jury approved amending the agenda to discuss the duties of the OEP.

Mr. Kevin Sagrera stated he called Ms. Carolyn Bessard to find out exactly what Mr. Homer Stelly's duties were, and clarify that and how he was hired. If he was a Part-time employee or an at will employee. What he wants to know is when we have something that comes into the Gulf, Mr. Stelly's duties should be defined beforehand. Mr. Errol Domingues stated at the last emergency declaration for the Flood, Becky was out for her surgery, Ms. Becky Broussard is the clerical and Mr. Stelly is more of the grounds. I'd like us to see the positions left the way they are, with Mrs. Becky Broussard, the Director of OEP and salaries where they are and Mr. Homer Stelly is a part time as needed assistant. Mrs. Broussard will be responsible for the clerical side and Mr. Stelly will be responsible for the grounds missions. They can divide their duties only in a time of State of Emergency Declared. Every other time, Mrs. Broussard is the boss in that office. Mrs. Becky Broussard clarified what OEP's mission; Is to get all the resources, Fire Departments, Sheriff Departments, Law Enforcement, whatever needs, National Guard in here to do it. We do not go out and do a mission, our job is in that office, and the time is split on 12 hour shifts. She doesn't want to split duties, wants to share them equally. Mr. Errol Domingues would like a description of both Director and Assistant Director to be discussed at the next General Needs Meeting.

Upon motion by Mr. Errol Domingues, duly seconded by Mr. Wayne Touchet, and unanimously carried, the Police Jury approved to discuss at the next General Needs Committee Meeting the OEP duties.

Mr. Kevin Sagrera recommended to contact USDA to send someone that they can place in the Parish to deal with the major problem of coyotes.

Upon motion by Mr. Kevin Sagrera duly seconded by Mr. Ronald Menard, and unanimously carried, the Police Jury approved to contact someone with USDA to send another individual to deal with major problems of coyotes in the Parish.

Upon motion by Mr. Leon Broussard, duly seconded by Mr. Pervis Gaspard, and unanimously carried, there being no further business to be presented, the meeting was duly adjourned.

O.,,akak_k biketti.
Assistant Parish dministrator

genSe.,61 6.26?...
President