

ORDINANCE NO. 2016-O-16

AN ORDINANCE ESTABLISHING RULES FOR  
SPECIAL EVENT PERMITS FOR THE USE OF  
PARISH PROPERTY

BE IT ORDAINED by the Vermilion Parish Police Jury that there is a need to protect the public safety, health and welfare of the citizens of the Parish of Vermilion in regards to the use of Parish property for special events;

BE IT FURTHER ORDAINED by the Police Jury of Vermilion Parish, in regular session convened on this 20th day of June, 2016, that the Vermilion Parish Police Jury adopt Parish Ordinance No. 2016-O-16 as follows:

Sec. 1. SPECIAL EVENT PERMIT

(a) Any person, corporation, limited liability company, partnership, organization, or other entity, not otherwise exempted hereby, wishing to sponsor an event utilizing the public streets, public property, or parish-owned facilities located within the Parish of Vermilion shall be required to obtain a Special Event Permit from the Vermilion Parish Police Jury in accordance with the following procedure.

(b) Not less than sixty (60) days prior to the proposed special event, the sponsor of said event shall obtain an application form from the Parish Administration Office which shall be completed in accordance with the instructions contained therein, and shall be returned, not later than forty-five (45) days prior to the proposed special event, to the said Parish Administration Office for review by the said office and the parish attorney. In addition to the attachments and certificates required by the application, if the sponsor is a corporation, limited liability company, partnership, or other organization it shall attach a certified copy of its articles of incorporation, or organization; a certified copy of its by-laws; a certificate of incumbency; as well as a certificate of good standing from the Secretary of State (if applicable) and from Internal Revenue Service if a non-profit organization.

(c) The sponsor shall provide and pay for event security as determined necessary and proper by the applicable chief of police or sheriff. The event security shall be selected by the applicant from a list of licensed, bonded, and insured providers as may be determined by the Vermilion Parish Police Jury. An executed contract between the sponsor and the event security provider shall be attached to the application.

(d) The sponsor shall obtain general liability event insurance with an approved provider with the Vermilion Parish Police Jury, its officers, officials, employees and agents as named insureds. The minimum amount of acceptable coverage shall be two million dollars (\$2,000,000.00) per occurrence. A valid certificate of insurance shall be attached to the application.

(e) If the application complies with this section as to form and content as determined by the Parish Administration Office and the parish attorney, said application shall be placed on the agenda of a Vermilion Parish Police Jury meeting to be held not less than thirty (30) days prior to the proposed special event.

(f) The Vermilion Parish Police Jury, after review of the application, may either authorize the issuance of the special event permit, or place appropriate conditions thereon which must be met by the sponsor prior to the issuance thereof, or if good cause is given may reject the application.

(g) If the Vermilion Parish Police Jury authorizes the issuance of the special event permit the sponsor shall provide the Parish Administration Office with a copy of its insurance policy for review and comment prior to the issuance of the permit, and the personal guarantees in favor of the Vermilion Parish Police Jury which have been duly executed by the officers, directors, or members of the sponsor.

## Sec. 2. FEES

(a) If the application is approved and all conditions timely met, the sponsor shall pay the Parish Administration Office the full sum of Two Hundred and No/100 (\$200.00) Dollars, at the time of issuance of the special event permit.

The Vermilion Parish Police Jury reserves the right to waive the fee upon request of the applicant and upon good cause shown.

## Sec. 3. EXEMPTIONS

(a) Any event that is sponsored, in whole or in part, by the Vermilion Parish Police Jury is exempted from this ordinance.

(b) Any parade that is sponsored by and held in conjunction with the annual homecoming events of Abbeville High School, Harvest Times High School, Vermilion Catholic High School, or Mt. Carmel Elementary School is exempted from this provision.

(c) Any recurring civic events such as the Louisiana Cattle Festival, the Giant Omelette Festival, and Allume' Society are exempted from this provision.

## Sec. 4. CRIMINAL LIABILITY

Any person who violates this Ordinance shall, upon conviction thereof, be guilty of a misdemeanor and shall be subject to a fine of not more than Five Hundred and no/100 (\$500.00) Dollars, or a prison term of not more than thirty (30) days, or both, for each violation.

## Sec. 5. REPEAL OF CONFLICTING ORDINANCES

All ordinances or resolutions or parts thereof in conflict herewith are hereby repealed.

Sec. 6. SEVERABILITY.

Should any part of this ordinance be declared null, void, invalid, illegal or unconstitutional, the remainder of the said ordinance shall remain in full force and effect.

Sec. 7. EFFECTIVE DATE

This ordinance shall become effective after final approval of the Vermilion Parish Police Jury, signature of the President of the Vermilion Parish Police Jury, promulgation and legal delay.

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This ordinance having been submitted in writing, having been read and adopted at a public meeting of the Vermilion Parish Police Jury, State of Louisiana was then submitted to an official vote as a whole, the vote was thereon being as follows:

YEAS:	Mr. Dane Hebert	Mr. Errol Domingues
	Mr. Ronald Darby	Mr. Kevin Sagrera
	Mr. Wayne Touchet	Mr. Ronald Menard
	Mr. Mark Poche'	Mr. Pervis Gaspard
	Mr. Paul Bourgeois	Mr. Leon Broussard

NAYS: None

ABSENT:	Mr. Jason Picard	Mr. Cloris Boudreaux
	Mr. Nathan Granger	Mr. Sandrus Stelly

ADOPTED (DATE): June 20, 2016

ATTEST: \_\_\_\_\_  
Ronald Darby, President