

VERMILION PARISH POLICE JURY PERMIT REQUIREMENTS FOR BARNs

Barns are exempt from following the most current IBC/IRC Building Codes, if homeowner chooses not to follow the most current IBC/IRC Building Codes an affidavit of exemption to ACT 12 Requirements need to be signed and processed in the Permit Department.

WHEN APPLYING FOR A PERMIT PLEASE BRING:

- **AFFIDAVIT OF EXEMPTION**
A Signed affidavit will be required and processed in the permit office.
- **ADDRESS** of barn/construction
If you don't have one, it can be obtained by contacting the 911 Business Office at (337) 898-4350, 3rd Floor of the Court House.
- **PLAT OF PROPERTY**
If you don't have one, it can be obtained at the Vermilion Parish Clerk of Court's Office, 1st Floor of the Courthouse, (337) 898-1992.
- **FLOOR PLANS** of barn (does not have to be drawn by architect or engineer) **If in an A or AE zone must show type of Flood-proofing (Smart Vents, Breakaway walls, etc. In a V or VE zone MUST have break away walls.**
- **ELEVATION CERTIFICATE** of property required. One can be obtained from a professional land surveyor.
- **COST OF PERMIT** Cost is determined by a written cost estimate of labor and materials, of the construction, the VPPJ only accepts checks or money orders.

Once you receive your permit, the yellow hard card **needs** to be posted on-site.

Once the **final elevation certificate** (if in a designated flood zone) is submitted and **approved** by the Vermilion Parish Permit Department, a Certificate of Occupancy will be issued.

Your next step is to bring the Certificate of Occupancy to the Vermilion Parish Health Unit for full electrical power. The Vermilion Parish Health Unit office hours are 8:00am – 9:30am and 3:00pm – 4:30pm the phone number is (337) 893-1438.

Note: VPPJ only accepts Checks, Cashier's Checks of Money Orders (No Cash, Credit Cards or Debit Cards).

Office hours for the VPPJ Permit Office
Monday - Thursday: 7:00 AM - 4:00 PM.
Friday 8:00AM-4:00PM

Please call if you have any questions.
Vermilion Parish Permitting Dept. (337) 898-4300